

**OFFICE OF THE PRESIDENT**  
**PUBLIC SERVICE MINISTRY**

**CIRCULAR NO.**  
**19/1991**

**REFERENCE NO. PS:18IV**

FROM: Permanent Secretary,  
Office of the President,  
Public Service Ministry

**SUBJECT:**

TO: All permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers.

Implementing a strategy in the Public Service to reduce substantially the number of allowances paid and at the same increase basic salaries to compensate fully for loss of allowances.

DATE: 1991-06-13

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Please refer to the Secretary to the treasury's Circular No.2/1991 dated 10<sup>th</sup> May, 1991 on the above subject in which you were requested to provide the commissioner of the Inland Revenue with returns stating the salaries and allowances of Public Servants in receipt of allowances.

2. The Secretary to the Treasury has now indicated that the Commissioner of Inland Revenue should also be furnished with additional information in respect of the posts which have allowances attached to them (including vacant posts). The following format should be used to submit the information: -

Designation of Post	GS Grade	Commending salary of post at 1.1.91(including 50%increase)	Entertainment	House	Tax-Free Non-Pensionable Duty, etc.
Example					
Meteorologist	7	\$4,142.00	-	-	-

3. Please note that Agencies which have already responded to the Secretary to the Treasury's Circular No.2/1991 should now provide the additional information requested not later than 21<sup>st</sup> June , 1991. Those which have not done so as yet are required to submit the information requested in both Circulars by the same date.

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Paula A. Mohamed  
Permanent Secretary  
Public Service Ministry

c.c Secretary to the Treasury Commissioner of Inland Revenue